



Anuradhapura Integrated Urban Development Project – Vacancy notice

GOVERNMENT OF THE DEMOCRATIC SOCIALIST REPUBLIC OF SRI LANKA MINISTRY OF TRANSPORT, HIGHWAYS AND URBAN DEVELOPMENT

Anuradhapura Integrated Urban Development Project is an urban development initiative set up under the Ministry of Transport, Highways and Urban Development with the objective of improving the urban infrastructure, services, mobility, traffic & transport facilities, upgrading of public urban spaces and institutional capacity development of the stakeholders. The project aims to bring about transformations in the city through strategic investments by leveraging on the city/city region's particular cultural and economics assets. The project is funded by the French Development Agency (AFD)

This Project is executed by the **Ministry of Transport, Highways and Urban Development**.

Applications are invited from **suitable qualified and experienced citizens of Sri Lanka** to fill the following vacancy under the "**Anuradhapura Integrated Urban Development Project**."

Project Value – Above USS 05 million and less than USS 25 million				Terms and Conditions
S.N	Position	Vacancies	Salary Category As per the MSD Circular 02/2026	
1	Office Assistant	1	Supporting Staff	

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muneration, terms, and conditions shall be in accordance with **Management Services Circular No. 02/2026 dated 28.03.2026**, as amended from time to time.

- Appointment will be on a **contract basis for a period of Seven Months**, extendable up to the project period based on **satisfactory performance**.
- **Experience in foreign-funded projects** will be an added advantage.

Submission of Applications:

- Applicants are advised to refer to the www.transport.gov.lk to get the **detailed notice and the prescribed Application Form**
- Duly completed Application forms should be submitted together with Curriculum Vitae, copies of relevant certificates, and the names and contract details of two (02) non- related referees.
- Applications should be sent by registered post on or before **17 September 2026** to the address given below.

**Project Director (AIUDP),
Ministry of Transport, Highways and Urban Development,
06th Floor, Sethsiripaya – Stage II,
Battaramulla**

Important

- The post applied for should be clearly indicated on the top left-hand corner of the envelop.

- Applicants in the Government Sector should submit applications through the respective Head of Departments.
- Application from candidates who do not possess the required qualification as at the closing date will not be considered.
- Incomplete application or applications received after the closing date will be rejected.
- Only shortlisted candidates will be called for interviews.

Secretary

Ministry of Transport, Highways and Urban Development

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Anuradhapura Integrated Urban Development Project (AIUDP)			
S. N	Position	No. of Vacancies	Required Qualification & Experience
	AS PER MANAGEMENT CIRCULAR NO. 02/2026 (Above US\$ 05 million and less than US\$ 251 million or its Equivalent)		
1	Supportive Staff Office Assistant	01	Shall have passed 06 subjects with two Credit passes at the GCE O/L examination in not more than two sittings.

MINISTRY OF TRANSPORT, HIGHWAYS AND URBAN DEVELOPMENT
Anuradhapura Integrated Urban Development Project (AIUDP)

Application for the Post of Office Assistant

1.	Name in Full (<i>Please underline the surname</i>):	
2.	Contact Details	
	<i>i. Address (Office):</i>	
	<i>ii. Address (Residence):</i>	
	<i>iii. Telephone (Office):</i>	
	<i>vi. Telephone (Res Mobile):</i>	
	<i>v. Fax:</i>	
	<i>vi. Email (Personal) :</i>	
3.	Current Employment :	
	<i>i. Institution:</i>	
	<i>ii. Position :</i>	
	<i>iii. Appointment Date :</i>	
4.	National Identity Card Passport Number:	
5.	i. Gender:	Male / Female
6.	i. Date of Birth :	Date:.....Month Year.....
	ii. Age as at closing date of applications:	Date:.....Month Year.....
7.	State whether a citizen of Sri Lanka?	By descent / by registration

08.	Educational Qualifications:		<i>Use a separate sheet if the space provided is inadequate</i>	
	<i>Degree</i>	<i>Year</i>	<i>Main Subject(s)</i>	<i>University Institution</i>
09.	Professional Qualifications:		<i>Use a separate sheet if the space provided is inadequate</i>	
	<i>Qualification</i>	<i>Year</i>	<i>Institution</i>	<i>Membership No.</i>
10.	Experience:		<i>Use a separate sheet if the space provided is inadequate</i>	
	i. Organization:		ii. Service Period:	

11.	Experience in handling similar type of projects: <i>Use a separate sheet if the space provided is inadequate</i>	
12.	Contribution made to the relevant field <i>Use a separate sheet if the space provided is inadequate</i>	
13.	Other Relevant Details (If any):	
	I hereby certify that the particulars furnished by me in this application are true and accurate. I'm aware that if any particulars contained in this application found to be false and incorrect, before selection, I'm liable to disqualify for the selection and if found subsequently to the appointment, I will be dismissed without any compensation.	
	Date:	Signature of the Applicant
14.	Attestation of the Applicant's Signature:	
	I hereby certify that..... who applies for the post of in the is personally, known to me and he/she has placed his/her signature on in my presence.	
	Date:	Signature of the Attester
	Place:	
	Full Name of the Attester:	

	Address	
Attestation of the Head of the Department/Institution <i>(To be filled only by the state sector applicants who submit their applications through respective organizations)</i>		
15	I hereby recommend and forward the application of.....who is presently working in this Ministry/organization as I certify that his work and conduct are satisfactory and he/she can/cannot be released from the present post in case that he is selected for the new post.	
	Date:	Signature of the Head of the Department
	(Official Seal)	